

Planning a Women in Agriculture Conference?

The following slides are intended to be used as suggestions for planning a Women in Agriculture program. The material has been compiled and edited by Laurie Wolinski, Extension Associate, University of Delaware, using information from Delaware, Nebraska, and Oklahoma Women in Ag programs. Special thanks to Dr. Damona Doye, Regents Professor and Extension Economist, Oklahoma State University and Beth Eberspacher, Administrative Coordinator, North Central Risk Management Education Center.

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Example are available for some of the suggested tools that are listed in this document. Tools that are in [blue text](#) have examples that you may refer too, for further understanding.

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- I Why
- II Target Audience
- III Conference Objectives
- IV Funding Opportunities
- V Planning Committee
- VI Interest Survey
- VII Program Development
- VIII Logistics
 - a. Facility
 - b. Speakers
 - c. Budget
 - d. Registration
 - e. Miscellaneous

- IX Sponsors
- X Publicity
- XI Implementing
- XII Post-conference
- XIII Additional Considerations