

Letter of Agreement

The Great Plains Resource Conservation & Development, RC&D, Association and _____, Vendor, hereby agree to the following for the conference "Women In Agriculture & Small Business" on October 21, 2003 as follows:

RC&D will reserve one table in the large conference room to be available from 8:00 am through 5:00 pm on Tuesday, October 21, 2003 for Vendor display and promotional materials at the conference site.

Vendor will pay RC&D \$65.00 by September 5, 2003 for one registration and to reserve and rent the display table space during the conference. Vendor will pay \$15.00 each for any guest(s) to eat lunch. Vendor will provide their travel and accommodations.

Vendor hereby agrees to hold the Great Plains RC&D harmless for any damage and/or loss caused to Vendor belongings, displays and/or materials and the Vendor agrees to carry insurance in the amount desired for their belongings, displays and/or materials. Leaving any belongings, display and/or materials unattended is at the sole discretion and responsibility of the Vendor.

The above is agreed to by the following:

Vendor Name and address: _____

Vendor telephone: _____ Fax: _____

Vendor Email: _____ Website: _____

Vendor Signature: _____ Date: _____

Great Plains RC&D
1505 North Glenn English
Cordell, OK 73632
(580) 832-3661 Fax (580) 832-2434
codielee@greatplainsrcd.org

RC&D Representative: _____ Date: _____

The Great Plains Resource Conservation & Development thanks you for participating in the conference.